Annual Report

Missouri State University Libraries

FY14 (July 1, 2013 through June 30, 2014)

Mission

- The Missouri State University Libraries, a singular entity, provides information resources, services, and spaces to advance the University's purpose to develop educated persons. Infused by MSU's statewide mission in public affairs and our commitment to inclusive excellence, we provide fundamental support for teaching, learning, research, scholarship, creative activities, and service. We meet information needs of the university community, the Springfield metropolitan area, the Ozarks, the State of Missouri, and diverse social, cultural, and scholarly communities across the nation and the world.

Vision Statement

- The MSU Libraries will be the primary gateway and place through which all members of the MSU community find, create, use, process, and share information, data, and ideas as they pursue knowledge, forge new understanding and innovation, and in become better educated persons.

Strategic Plan for FY15

- The MSU Libraries' Strategic Plan for FY 15 is still being finalized.

Key Initiatives for Calendar Year 2014

1. **Explore New Modes and Foci for Existing Services**: Examine, assess, re-envision, and revise as necessary several of our ongoing services and programs, including Library Science Education, Information Literacy, Evans Library, and Reference.

    a. Lead Group: Library Faculty

2. **Develop a Long-Range Space Plan**: How will Meyer Library serve the university community for the next quarter century? How can the various service organizations that will have a presence in the Meyer Library building work better together to advance the missions of their various cost centers and the mission of the university as a whole?

    a. Lead Group: Meyer Library Space Planning Task Force

3. **Articulate a Future for Academic Library Content and Collections**: Given the changing nature of publishing, user preferences and usage patterns, advances in digital mobile technologies, and other factors, how will this affect content and collections managed by the MSU Libraries, including selection processes, e-books, electronic theses and dissertations, print retention, etc.

    a. Lead Group: Collection Development Committee

4. **Increase Efforts to Collect and Provide Access to Ozarkiana**: We will continue to work in 2014 to digitize, provide access to, and create oral histories about key aspects

of Ozarks history and culture, including Laura Ingalls Wilder manuscripts, early recordings of the Ozark Jubilee, the history of the greater Springfield metropolitan area, and the histories of Taney and Stone Counties:

     a. Lead Group: Outreach and Development Team

5. **Scale Up Our Abilities to Stream Media**: Explore economical, sustainable, and highly user-friendly means to scale up the creation, streaming, description, and curation of streaming media, including locally-created content.

     a. Lead Group: Streaming Media Task Force

6. **Expand and Advance Research, Scholarship, Publication**: How can the Libraries better support these activities undertaken by all MSU faculty members? How can the Library Faculty as a whole expand and hone its own activities in these professional areas?

     a. Lead Group: Library Faculty

7. **Reinvigorate and Reorganize our Liaison Activities**: Library faculty and staff members interact with diverse faculty, courses, online learners, programs, departments, schools, and colleges. During 2014 the MSU Libraries will explore methods for organizing and strengthening these liaison activities for maximum effectiveness and efficiencies.

     a. Lead Group: Library Faculty

8. **Sustainability**: Sustainability efforts in a modern academic library involve close collaboration and communication between users and staff, covering a wide array of activities and materials. During 2014 the MSU Libraries will continue to explore and implement ways to expand and improve our sustainability efforts in efficient, effective ways.

     a. Lead Group: Library Staff

9. **First Year Information (FYI) Experience**: Make the MSU Libraries more visible and useful to students, faculty, and staff who are in their first year as members of this university community. Examples: Become more involved in SOAR orientation activities; Have an enduring programmatic presence in Showcase on Teaching and Learning; Assign library faculty liaisons to each first-year full-time person at MSU; Undertake specific outreach activities with the Residence Assistants and the entire Residence Life staff.

     a. Lead Group: Department Heads

Organizational Changes

- Faculty and Staff Changes:
  - Dec. 2013: Betty Evans retired from the library science faculty.
  - Feb. 2014: Drew Beisswenger retired from the library science faculty.
  - May 2014: Ed DeLong retired from the library science faculty.

- Changes in the Organizational Structure:
  - The position currently held by Nathan Neuschwander was moved on the organization chart from Music, Media, Microforms, and Copy Services to Administrative Services.
  - April 2014: After a lengthy internal review of the Library Science Education program, Dean Peters announced that on July 1, 2014 the LSE program would merge with the Information Literacy program, one of the key initiatives of the Reference and Government Information department.

Key Statistics

- In-Person Users:
  - Meyer Library: 697,095
  - Haseltine Library: Summer usage statistics for July 1-August 16, 2013 and May 19-June 18, 2014 included 881 patrons using Haseltine Library. This number is slightly lower than last year's total of 1,020.
- Library Materials Budget in FY14: $2,272,828
- Monographic Orders Placed: 5,862
- Items Cataloged: 10,729
- Net Govt. Docs. Added: 13,354
- Haseltine Library: 1,048 items added, and 781 items withdrawn.
- Digital Objects added to CONTENTdm: 558
- Circulation of Print Materials:
  - Meyer Library Main Circulating Collection: 41,264 (Circulations are for transactions at the Meyer Library main circulation desk. As such, these numbers do not include other circulation points in the building or other buildings. This number will not match the Fact Book statistics.) The MSU Libraries loaned 6,954 items via MOBIUS (through May 2014), and received 4,885 items via MOBIUS (through May).
  - Curriculum Resource Center:
    - <u>Circulation decreased in the CRC in FY 14 (July 13-June 14)</u>, with 6129 items checked out with 1838 renewals, down from 8037 with 1855 renewals in FY 2013. Further work with COE, ENG, and CSD liaisons will hopefully reveal the reasoning behind this downward trend. Are students using more non-library related online resources? Are assignments focused away from juvenile books -- the traditional mainstay of CRC usage? Are professors encouraging the use of juvenile e-resources? Are Haseltine Library resources being used more widely by COE students as a result of three years of consistent encouragement to do so in IL sessions? Work in FY 15 will focus on questions such as these.

- ○ Haseltine Library: As of 6-17-14, circulation of Haseltine Library materials for this fiscal year was 7,778. This number is down from last year's total of 8,454.
    - ○ Map Collection: During Spring Semester a usage study of cartographic materials in the Maps Department was undertaken. A total of 256 maps, aerial photos, and atlases were used during those 16 weeks.
- ● E-Resources Usage: 294,409 sessions, an increase of 8% over FY13.
- ● Reference Questions: 15,740
    - ○ Reference and Directional Questions Received at the Main Reference Desk: 14,594
    - ○ eReference [email] Questions: 100
    - ○ Chat Reference Questions: 808
    - ○ Text Messaging Reference Questions: 238
- ● Information Literacy Sessions: 219 sessions serving 5,436 people total
- ● Tours: 41 tours, serving 130 people total.
- ● For-Credit Instruction in Library Science Education and Information Literacy:
    - ○ Courses Taught in FY14: 17 Total (including 9 at the 500/600 level)
    - ○ Student Enrollment in FY14: 163 total (including 53 at the 500/600 level)
    - ○ Credit Hours Generated in FY14: 263 (including 153 at the 500/600 level)
- ● Facebook Likes: 367 as of June 2014
- ● Twitter Followers: 167 as of June 2014
- ● YouTube Channel Views: The 78 videos in the MSU Libraries' YouTube Channel have had over 1,500 views.

Collections and Acquisitions, including eBooks and other Digital Content

- ● Reference Collection Weeding and Reconfiguration: Per a request of Dean Peters, a large-scale weeding/moving project was completed in fall, 2013 ultimately reducing the Reference stacks footprint from twelve ranges down to three ranges. This resulted in new seating, larger computer space, and more open areas for studying in the Reference area on first floor. Many multi-volume sets were retained in a new location (Ref Overflow) on compact shelving on the lower level.
- ● Curriculum Resource Center: 360 juvenile titles valued at $5931.14 were added to the CRC collection courtesy of the BRB. This represents 86% of the FY 2014 approved budget of $6855 for CRC collections. Combined with the addition of textbooks valued at $14,790 (See Key Initiative #1), CRC efforts resulted in the addition of books valued at $20,721, about 3 times the annual budget.
- ● Developed and implemented strategies for budget challenges due to periodicals inflation, including cancellation of 128 serial titles @ $32,000 (primarily low-use titles and

no-embargo aggregated titles). Inflation for FY15 is anticipated to be at least 5.6%.

- Conducted serials review in summer 2013, resulting in the cancellation of 128 titles. Local journals subscriptions currently total 3,478 (2,915 digital, 419 print only, 144 mixed state). Locally licensed collection is 84% digital. The collection is supplemented by approximately 37,000 aggregated titles found in various e-resources.

- Planned and implemented a revised discretionary allocation strategy eliminating all but the 8 internal allocations, and instead, drew from one central fund. This approach had no discernable effect on use of discretionary funds. 5,862 orders created, 4,070 of which were created through the GOBI database from YBP, the Libraries' principal book contractor.

- Spent $540,004 on electronic resources, excluding individual e-journal subscriptions. Annual costs for seven of the 212 resources are now in the $20,000 or greater range.

- Maintained 212 databases (electronic resources), including the deletion of one and addition of 10. Total FY14 usage = 294,409, an 8% increase which continues a positive trend in place since 2009. One database, Academic Search Complete (ASC), accounted for 33% of all use; the top three (ASC, JSTOR, and Lexis) for 53%.

- Implemented the MOBIUS consortial e-book contract with EBSCO. The EBSCO e-book collection received 4,131 hits for FY14, and usage consistently ranked in the top 10 electronic resources.

- Two library materials Request for Proposals were completed during FY14: European Periodicals (@$800,000 - 4 respondents) and Bindery Services (@$20,000 – 3 respondents). Harrassowitz of Wiesbaden, Germany was awarded the European Periodicals contract and Houchen of Utica, Nebraska the Bindery Services contract.

- In late winter bids were sought from library department heads for purchase of library materials from various endowment funds. The Collection Development Committee subsequently approved spending approximately $11,000 from the Parents' Campaign Endowment for 4 proposals and $3,015 from the Mary & Jim Tearney Fund for another proposal.

- With the exception of about 200 significant literature volumes, the analysis and disposition of the legacy of the "Dewey Collection" was completed.

- The Collection Development and Acquisitions Department and the Collection Development Committee began work on broader print retention strategies to address evolving user behavior patterns, library space planning, and fiscal constraints.

- Received 384 maps from the U.S. government through the Federal Depository Library Program. 31 were national forest maps, 80 were BLM maps, and the rest were nautical and aeronautical charts. We withdrew 329 older edition maps.

- This fiscal year Haseltine selected and received 450 books from the BRB, with a value of $8,314.13.

- Head of Haseltine worked with the head of CRC, head of Systems, and head of

Collection Development & Acquisitions to select, purchase, and provide access to a Rosen K-12 e-book collection.

Special Collections, Oral History Projects, and Digitization Initiatives

- OLGA: As in past years, the Ozarks Lesbian and Gay Archives (OLGA) was represented at the annual Black Tie Affair event in November, and had an information booth at this year's Pridefest event.

- Johnson Library in Osceola, MO: A pilot project to catalog and provide better access to rare items in this collection began in 2014. Tracie Gieselman-Holthaus and student volunteer Natalie Whitaker completed surface cleaning on approximately 100 volumes from the Johnson Library & Museum. The books are now being cataloged and added to SWAN by Raegan Wiechert. A volunteer graduate student is translating the title pages of these old and rare books from Greek and Latin into English so that the items can be catalog, and holdings information put into WorldCat.

- Ozarks Voices: This new oral history project, combining digital audio recordings with digital videos, was launched. Three oral histories were completed in FY14 and uploaded to the YouTube Channel of the MSU Libraries (https://www.youtube.com/user/LibrariesMSU).

- The Shannon County Film Collection was converted over to the MSU Libraries' YouTube channel (https://www.youtube.com/user/LibrariesMSU).

- McCann Ozarks Music Collection: Eight of the more than 3,000 digitized recordings are now available online (http://digitalcollections.missouristate.edu/cdm4/browse.php?CISOROOT=/McCann)

- Ozark Jubilee: Worked with the UCLA Film and Television Archive on preparatory steps that may eventually lead to 64 kinescopes being digitized and made available online to the public.

- Birdman of Alcatraz Manuscripts and Typescripts: Special Collections and Archives scanned and helped preserve and improve access to the manuscripts of Robert F. Stroud, held by local attorney C. Dudley Martin.

- Robert Wallace Poetry Collection: Ingest processing continues on roughly 3,000 items in this collection.

- Computerized Mapping:

  - Jim Coombs drew 5 maps of Kiowa tribe activities for Dr. William Meadows' publications

  - Jim Coombs updated the 2-sided library floor plan maps.

  - Jim Coombs drew 2 maps of Appalachian fiddler locations for Dr. Drew Beisswenger's upcoming publication.

Cataloging, Metadata, and Intellectual Access

- Items Cataloged for Meyer Library's collections: 10,729

  - Items that Received Original Cataloging: 443 bibliographic records, comprising 658 items (e.g., because some were multi-volume works).

  - The Maps Dept. indexed approx. 1,100 Missouri river aerial photos received in 2013 from the U.S. Fish and Wildlife Service. A small weeding project in the filing cabinets was completed to make room for these photos, which are arranged by county.

  - Jim Coombs updated 23 index maps for the Map Index to the LC G Schedule.

- Items Withdrawn from Meyer Library's collections: 7,138

- Items Rush-Cataloged for Meyer Library's collections: 191

- The multi-year project to reclassify legacy items held in storage that are in the Dewey Decimal Classification to the Library of Congress Classification continued.

- In order to meet Greenwood's request that Lexile numbers be displayed in the online catalog, the head of Haseltine worked with the head of Systems and cataloger Raegan Wiechert to have this information added and displayed within bibliographic records whenever possible.

Curriculum Resource Center:

- New CRC Supervisor's Manual edited Fall 2013.

- Began non-fiction weeding project.

- Continued and refined collaboration with Dr. Judith John for book talk assignment; presented book talk workshop, edited, with comments, over 80 reviews for students in her 3 Fall YA Literature classes

- eTextbooks for CRC Collection: Numerous conversations with publisher representatives revealed that at this point in time publishers are not in a position to provide this service. As a result, the CRC worked to increase number of titles in print textbook collection. Through assiduous calling by Emily Furtak, 40 Teacher Editions for grades K-5 for the Common Core Reader set entitled *Wonders* valued at $3190 were donated to the collection by the McGraw-Hill Education representative Molly Musson, and connections with curriculum coordinator at Springfield R-XII allowed the CRC to add to the collection, at no cost, 145 math textbooks, also tied to the Common Core, valued at approximately $11,600.00.

- Video modules for CRC Subject Guide: Cherri Jones worked with Nancy Gordon in FCTL in late summer/early fall and developed a script and outline for video module for finding a book in the CRC collection; video has yet to be made.

User Services

- **Reference**:
    - Provided 93 hours (out of the 110 open hours for the library) of reference/information assistance per week at the Meyer Library Main Reference desk.
    - CRC Reference Services: <u>Reference questions decreased in FY 14</u>. Reference work encompasses both the Curriculum Resource Center and the General Collection on the second floor of Meyer Library. In FY 2014, CRC staff answered 6969 CRC questions, 1242 questions for items in the General stacks, and 3525 directional questions for a total of 11,736 questions answered. This is in contrast to FY 2013, when CRC staff answered 8636 area-related or CRC questions, 1748 questions relating to items in the General stacks, and 5335 directional questions for a total of 15,719 questions answered. All patrons are asked if they need help when they enter the CRC; the decrease may in part be attributed to the fact that more students feel comfortable using the collection on their own. However, the significant drop is more likely due to less usage of the collection, as revealed in the circulation statistics, above. In FY 15 one goal of the CRC is to both strengthen and increase liaison connections, which may result in further usage.

- **Information Literacy**:
    - Meyer Library Main IL Program: Provided information literacy sessions for approximately 219 sessions totaling 5,436 people. As part of the RAGI strategic plan for the year, Crystal Gale, IL Coordinator, and Ariel Foland, grad assistant, developed online tutorials (using Adobe Captivate software) for distance education on the following topics: interlibrary loan, TDNet, SWAN, and MOBIUS. In addition, pre-existing EBSCO tutorials were added to many of the subject guides (Libguides) to provide consistent instruction for distance students. Several RAGI personnel were involved in workshops for graduate students, international graduate students, first-year program instructors, English Language Institute students, nursing program orientations, and First-Year Program/Public Affairs Movie nights.
    - Curriculum Resource Center: <u>The number of students engaged in Information Literacy (IL) sessions decreased</u>, this year including 37 class visits, ranging from introductory courses to graduate research workshops, with the department head and 7 preschool visits with Emily Furtak. In FY 2013 the CRC had 43 IL classes presented by the department head and 7 preschool visits with Emily Furtak. The total number of students served in FY 14's 44 sessions was 1008, down from FY 2013's 1221 participants, but higher than FY 2012's 908 students. The number of class visits traditionally varies; however, strengthening liaison ties will hopefully increase visits. In FY 15, further work to connect students to CRC resources via professor's class Blackboard sites may increase student knowledge of IL resources for CRC collections.

- ○ Haseltine Library:
  - ■ In AY14 there were thirteen weekly scheduled classes for Greenwood students in grades K-6. The total number of classes for all Greenwood students in grades K-12 was approximately 402, with 9,256 students participating in these classes. Approximately 207 of these sessions included bibliographic instruction for a total of 4,863 students.
  - ■ Rhonda O'Connor participated in several K-3 library lessons by sharing her knowledge of Spanish and sign language.

- **Circulation and Stacks Services**:
  - ○ Circulation completed a massive book shifting project that involved shifting ⅓ of the collection (A-HN). To complete that shift we used measurements and hard numbers as our guide. This kept us from having too little or too much space near the end of the shift.
  - ○ Circulation moved former reference shelving to other floors to use for the general collection.
  - ○ Circulation shelf read the entire general collection.

- **Interlibrary Loan**: 2,331 items were loaned, and 3,079 were received (through May 2014). ILL has continued to provide research support for our faculty, staff, and students. Dr. David Gutzke uses ILL extensively for research and he specifically made mention of Shannon and Deborah in his latest book. At the beginning of January 2012, ILL dropped the $2 fee for undergraduates. Since that time, there has been a continual use of the ILL service by undergraduates, but the service load has not been burdensome and it seems to be used responsibly by the students. Soon, MOBIUS will connect with the Colorado Library Consortium (CLiC) and this could decrease the number of returnables that ILL loans and borrows.

- **LibGuides (Subject Guides)**: As part of the RAGI (Reference and Government Information) strategic plan for the year, Crystal Gale, Information Literacy Coordinator, and Ariel Foland, grad assistant, developed online tutorials (using Adobe Captivate software) for distance education on the following topics: interlibrary loan, TDNet, SWAN, and MOBIUS. In addition, pre-existing EBSCO tutorials were added to many of the subject guides (Libguides) to provide consistent instruction for distance students.
  - ○ CRC Subject Guide: CRC Subject Guide usage decreased in 2014 with a total of 7456 views between July 1, 2013 and June 5, 2014. In FY 2013, the CRC Subject Guide had 10,315 hits; in FY 2012 the total was 7997.

- **Research Center of the State Historical Society of Missouri**: In May 2014 the MSU Libraries and SHSMO announced an agreement to establish a Research Center in Meyer Library, hire a part-time staff person (funded by SHSMO), and expand onsite deliveries of SHSMO materials from other Research Centers to twice a month. This significantly increases access to SHSMO's collections and allows researchers more time to access the materials here at MSU. The new service will begin in July of 2014.

- **Voter Registration**: In FY14 RAGI registered only six people to vote, as no major elections were held.

Library Science Education Program

- For-Credit Course Statistics

    - Courses Taught in FY14: 17 Total (including 9 at the 500/600 level)

    - Student Enrollment in FY14: 163 seats total (including 53 at the 500/600 level)

    - Credit Hours Generated in FY14: 263 total (including 153 at the 500/600 level)

- Internal Program Review: Conducted an internal review of the Library Science Program. This included five general meetings of the workgroup for this review, consisting of the Curriculum Committee and other faculty who teach regularly. It also included eight themed meetings on the Program's opportunities with regard to school library media, the MU Master of Library Science, MSU Outreach, the College of Education, MSU Graduate Education, MSU Undergraduate Education, and LIS 101. The result was the Library faculty's decision to continue the Program, keep it in the Library, and change it in some way. The faculty was not able to reach consensus as to how to change the Program. Dean Peters and Provost Einhellig then decided to merge the Program into the Reference and Government Information Department so as to integrate the Program's offerings in for-credit information education with RAGI's offerings in embedded and one-on-one information education. The school library media program will continue, the Cooperative Arrangement with MU will be revised, the Library Science minor will be discontinued, and Library Science courses, including LIS 101, will remain as electives.

- Cooperative Agreement with MU SISLT:

    - Attended Curricular Meeting at MU. This is the first of a new pattern. At least one MU SISLT faculty meeting will address issues related to SISLT's remote sites each semester. The meeting will be attended by a representative for each site, including Springfield.

    - Gained agreement from MU to work more closely with the Library Science Program, integrating it into a new SISLT strategic planning process with a planned meeting among the MU sites in September 2013 (Edgar and Denice Adkins)

    - Work continued on preparing for SISLT's ALA COA accreditation visit in Spring 2015

- DESE Praxis Exam: Formally requested DESE to address the "Praxis Issue," in which initially certified students can pass a Praxis exam and be certified with no coursework in school library media.

- Continued working with MSU English Language Institute to provide international students access to LIS 101 Introduction to Information Literacy.

- School library media program represented by hosting booth at 2014 Conference of the

Missouri Association of School Librarians (MASL).

- School Library Media Program represented in development of Missouri Performance Assessment for School Librarians.

- The Student Library Science Association held regular meetings, attended one webinar on school library media topics, organized two Colloquia on the history of the Ozarks (Brooks Blevins of the MSU History Department) and civil rights activist and educator Nannie Helen Burroughs (Angela Hornsby Gutting of MSU History Department), made a group trip to the St. Louis Storytelling Festival, and established a new connection with the MSU Folklore Club.

Library Systems and Information Technologies

- Replacement of a large number of employee computers in FY13 and changes to how Student Computer User Fee (SCUF) computers are redistributed resulted in few computer replacements during FY14.

- Replaced instructor computers in rooms LIBR 101, 106, 209 and 206 with campus-standard hardware and software developed by the Instructional Technology Advisory Committee (ITAC).

- Added six computers to LIBR 106, the primary information literacy classroom, bringing the total number of student computers to 30.

- Replaced 11 student worker computers in various library departments with second-tier SCUF computers.

- Software on all public and service desk computers was updated five times during the year and software on employee computers was updated twice.

- Operating system software on servers was updated every month and server application software updated two or more times, depending on the vendor's release schedule.

- Researched options and developed plan for server replacement. Purchased hardware which will be deployed in FY 15.

- Purchased and deployed additional computers tables and booth seating in the Reference Room.

- Free, Self-Service, Simple Scanning Stations: Three self-service scanning stations, funded by the Provost, were deployed in FY14 on three of the four levels of Meyer Library.

- Collaboration Stations: Researched options for mixed digital and analog collaboration station hardware. Identified and purchased hardware with funding provided by the Provost and SCUF funds.

- Video Display in Meyer Library Lobby: Funded by the Provost and the Graduate College.

Diversity and Inclusion:

- In FY 2014, 68% (8/14) of student workers for the CRC have been from diverse backgrounds (African-American, Native American, Kenyan, Eastern European) highlighting the Libraries' commitment to diversity.
- The CRC completed historical fiction collection emphasizing regional and multicultural children's and YA literature within the CRC.

Library Buildings and Sustainability

- Worked with the Office of Energy Management to have motion-sensing light switches installed in group study rooms
- Worked with Custodial to conduct a trial of recycling bins on the third level of Meyer Library.
- Haseltine Library staff rearranged the back room of Haseltine to increased seating and make the space more inviting. Additionally, high school students were permitted to have food and drink in this space during lunch period. Usage of this space by high school students significantly increased throughout the day.
- **Long-Range Space Plan**: The Duane G. Meyer Library on the Springfield campus of Missouri State University was built in 1980. In 2002 a major addition nearly doubled its size to approximately 183,000 net assignable square feet. By 2013 the number of annual visitors to the building approached 750,000, nearly double the number of visitors in 2002. The circulation of printed materials -- primarily books -- peaked in FY94 at 327,328 circulations. By FY13 total circulations had dropped to 89,037 -- 27.2% of the peak. Other fundamental changes in usage patterns, user needs, and user preferences -- increasing demand for wi-fi connectivity, collaboration spaces for small-group work, and newer information technologies, such as collaboration stations and self-service scanners -- also have affected overall use of Meyer Library.

  In August 2013 MSU President Clif Smart requested that a plan be developed by May 2014 that addresses the need to reconfigure, realign, and refresh the space within Meyer Library to better meet the current and foreseeable needs of the users of the building. Specifically, President Smart asked that the plan address the needs of TRiO for space in Meyer Library, and, in a subsequent meeting, that space be found for a new university-wide Testing Center.

  During the fall semester of 2013 a Meyer Library Long-Range Space Plan Task Force was formed to begin exploring the needs and possibilities. Members of the Task Force include:
  - Tom Peters (facilitator)
  - David Adams
  - Anne Baker
  - Krista Bassen
  - Lisa McEowen

- Terry Rowland

- Tracy Stout

The Task Force met on an almost weekly basis through early May 2014 to gather information, analyze data, gain feedback from key stakeholder groups, and explore possible recommendations concerning the internal configuration and use of the building. Key activities included:

- Examining and discussing online documents and videos about how other academic libraries, such as the University of Denver and San Francisco State, have revamped and revitalized their academic libraries to meet changing user behaviors, needs, and expectations.

- Hiring an external consultant -- Joan Lippincott from CNI, the Coalition for Networked Information, based in DC -- to visit the campus in early December 2013 and write a space consultant's report. Ms. Lippincott's key recommendations are summarized in this Task Force report that follows.

- Holding individual meetings with representatives from the key stakeholder groups, including TRiO, Computer Services, the Disability Resource Center, Planning, Design, and Construction, the Office of the Provost, the University Space Allocation Advisory Committee, and more.

- Examining and discussing preliminary findings from the biennial Library Constituencies Survey, which seeks feedback from both students and faculty via online surveys, focus groups, and comment boards.

- Discussing comments and suggestions from an open access Google Document developed by the Task Force to solicit opinions.

- Holding two open forums in March and April of 2014.

The following report from the Meyer Library Long-Range Space Plan Task Force provides a cost-efficient, sequenced plan with minimal construction that will position Meyer Library for continued success as a premier Third Place on the MSU campus into the middle years of the 21st century. The key recommendations of the Task Force include:

- TRiO moves to a space in the northwest corner of the Second Level, near the existing and related Access Technology Services, with the possible inclusion of the Disability Resource Center -- all units of the MSU Division for Diversity and Inclusion.

- The MSU Testing Center is located in the southeast quadrant of the Lower Level, in an area that, when retrofitted, will meet the basic standards and guidelines for modern academic testing centers at colleges and universities.

- The Open Access Computer Lab, the largest on campus, is relocated within Meyer Library from the Second to the First Level. This move will enable much more efficient and effective use of space, and will open up the potential for the

computer lab to offer hours of service that differ from those of the general building.

- User space and seating on the Second Level will be greater expanded and improved, with a combination of large open spaces (with great views of the campus) and a wide variety of small group collaboration spaces.

- The Classroom Instruction Technology service unit will leave Meyer Library for another location on campus, in part because that unit does not meet the basic guidelines for tenancy outlined in the following report, but more importantly because their current location is capable of holding more compact shelving. Building out the compact shelving potential in the western half of the Lower Level will enable us to free up more room for users by consolidating print materials into a much smaller space.

- Several functional areas within the MSU Libraries will be relocated within Meyer Library to realize greater efficiencies and to better serve the campus community.

This plan, approved by President Smart in May 2014, provides a blueprint for a series of exciting and needed changes to Meyer Library over the next several years. It also serves as a springboard to several follow-on key initiatives, such as a major capital campaign by the MSU Libraries to raise the financial support, in collaboration with other campus cost centers, to make the entire plan a reality, and to undertake the furniture, lighting, HVAC, computer networking, and other upgrades that will sustain Meyer Library as a premier Third Place on campus where tens of thousands of members of the diverse campus community can meet, collaborate, find, explore, and create information, and develop outstanding information experiences as we collectively strive to become educated, ethical, informed global citizens and leaders.

Faculty and Staff Research, Scholarship, Publications, and Presentations
(NB: Not a Complete List)

- Book

  - Jones, C.G. and Petty, J.B. (2013). *Multiethnic Books for the Middle School Curriculum* (284 pages). Chicago, IL: ALA Editions/American Library Association.

- Articles

  - Bell, E. C., Cron, D., Jones, C. G., Borneman, D. (2013)." Word Study: A Multilinguistic Approach for Spelling Instruction." *SIG 1: Perspectives on Language Learning and Education/American Speech-Language-Hearing Association, 20*(4), 137-143.

  - Jackson-Brown, Grace. 2013. "The African American Read-In: Building Campus-Community Partnerships." College & Research Libraries News 74 (7) (July/August): 364-367.

  - Miller, A.L. (2014). "Introduction to Using Excel® Pivot Tables and Pivot Charts to Increase Efficiency in Library Data Analysis and Illustration." Journal of Library Administration 54 *(2)* 94-106.

- ○ Miller, A.L. (2014). "Application of Excel® Pivot Tables and Pivot Charts for Efficient Library Data Analysis and Illustration." Journal of Library Administration 54 *(3)* 169-186.

- ○ [accepted in FY14]   Jones, R. & Stout, T. (2015). Policing nepotism and cronyism without losing the value of social connection. *Industrial and Organizational Psychology: Perspectives on Science and Practice*, 8 (1), pages unknown. (Submitted 3/5/14, to be published in 2015)

- Book Reviews
    - ○ Jim Coombs' book review of *The Penguin State of the World Atlas* was published in the July 2013 issue of CHOICE.

- Cartoons
    - ○ Jim Coombs drew 6 cartoons in his Great Moments in Map Librarianship series for MAGERT's newsletter, *base line.* They were published in volume 32, numbers 1-6.

- Presentations
    - ○ Oct, 2, 2013: Tammy Stewart presented on "Historical Resources from the Government" at the Annual Conference of the Missouri Library Association in St. Louis.

    - ○ Jim Coombs gave presentations on 16th and 17th century navigation and mapping to 2 sections of Jonna Choat's "Ahoy Ye Matey!" class from Drury University's Center for Gifted Education Summer Quest program.

    - ○ Jim Coombs gave presentations on the types of maps available in our collection to 2 groups of Rountree Elementary 2nd graders.

    - ○ Cotter, M, and Borneman, D., "Writing a Good Book Review and Creating an iMovie Trailer." Workshop for Children's Book Review Board of Missouri (BRB) Tween Reviewers, Meyer Library, MSU, June 4 and June 19, 2014.

    - ○ Borneman, D. "Elements of a Good Book Review." BRB training session for Dr. Judith John's Eng. 536/636 students on June 11, 2014

    - ○ Crowder, R., Gibson, K., Weir, C., and Borneman, D. "Monster Mania." Presented at the Ozarks Educational Research Initiative (OERI) conference, MSU, June 5, 2014. At the end of June this group will present a similar workshop at the International Society of Technology Education Conference in Atlanta, GA.

    - ○ Crowder, R., Borneman, D. and Hammerschmidt, M. "The Future is Now: 21st Century Skills & Collaboration." TLC presenters shared research projects for lower elementary students that infuse 21st century skills at the Missouri Association of School Librarians spring conference, St. Louis, Missouri, April 14, 2014.

    - ○ Galanes, Glori, Tamera Jahnke, David Hough, Victor Matthews, Thomas Peters,

Helen Reid, and Thomas Tomasi. 2013. "Shared Governance and the Budgeting Process." A presentation made at the National Conference of Academic Deans, July 10, 2013, Conway, Arkansas.

○ Jones, C.G., Borneman, D. and Petty, J.B. "Multi-Ethnic Books for Grades 5-8." Presented for the BRB at the Missouri Association of School Librarians spring conference, St. Louis, Missouri, April 13, 2014.

○ Jones, C.G. and Borneman, D. "Book Reviewing for Everyone!" Workshop presented by the BRB for Springfield-Greene County children's and young adult librarians, Springfield, MO, February 20, 2014.

○ Jones, C.G., and Borneman, D. "Book Reviewing for Everyone!" Presented for the Children's Book Review Board of Missouri (BRB) at STAR (Shaping Teachers Across the Region) Summit, combined professional development day for Nixa, Ozark, and Willard school districts, Nixa High School, November 5, 2013.http://www.mostarsummit.com/

○ Jones, C.G., Cotter, M., 2014 Ozarks Writing Project's Youth Writing Conference, "Creative Writing in Digital Space: Writing a Snappy Book Review." MSU Campus, Hill Hall, May 9, 2014. Included editing over 50 reviews.

○ Borneman, D., Jones, C.G., Petty, J.B., Missouri Association of School Librarians Conference, "Multi-Ethnic Literature for Grades 5-8: From Historical Fiction to Futuristic Fantasy with No-Fiction across the Curriculum." St. Louis, Missouri, April 13, 2014.

○ Jones, C. G., Borneman, D., Springfield Greene County Library Staff Workshop, "How to Write a Great Book Review and Present a Stellar Book Talk." Midtown Branch Library. February 20, 2014.

○ Cherri Jones served as guest speaker, I/O Graduate Seminar Panel (PSY 772), "Implementing a Merit-Based Compensation System." February 6, 2014.

○ Peters, Thomas A. 2013. "Implications of the Mobile Revolution for Reference Services and the Library as a Place in General." A presentation made at "Mobile Devices: Gateway to Your Library," a one-day online conference heldo on September 20, 2013 and sponsored by SEFLIN, the Southeast Florida Library Information Network.

○ Peters, Thomas A. 2014. "The Library, the Museum, and the Theme Park: The Balanced Information Experience of the Near Future." A presentation made on May 14, 2014 during the Amigos Annual Member Conference, held online.

○ Peters, Thomas A. 2014. "Oh Say Can You CCM: Update on the Work of the Cooperative Collection Management Task Force." A presentation made on June 3, 2014 at the MOBIUS Annual Conference in Columbia, MO.

Service and Outreach Activities to the Region and Beyond

- September 2013: The MSU Libraries began serving as the home for the newly formed Ozarks Chapter of the Missouri Center for the Book (MCBOC).

  - Tom Peters began serving as the director of the MCBOC.

  - Tom Peters began serving as a member of the Board of the Missouri Center for the Book.

- October 30, 2013: The MSU Libraries organized and hosted a region-wide Route 66 Centennial preliminary planning meeting, which was attended by individuals representing several civic, cultural, and social organizations.

- Tom Peters began serving on the Board of the History Museum on the Square.

- Tom Peters continued serving as a member of the Board of MOBIUS, the consortium of libraries in Missouri and neighboring states.

- June 2014: The Special Collections and Archives Department of the MSU Libraries began serving as the home for the newly-created Springfield Research Center of the State Historical Society of Missouri.

- Dave Richards served as trustee for the Springfield-Greene County Library District (July 2013 – June 2014)

- Anne Baker was nominated by the History Museum on the Square for the Gift of Time Award (June 2014). The Gift of Time Award is sponsored by the Council of Churches of the Ozarks and the City of Springfield.

- Shannon Mawhiney participated in and successfully completed the MSU University Staff Ambassadors Program (2013-2014).

- National Park Service Route 66 Archives and Research Collaborative (ARC): In June 2014 Tom Peters and Dave Richards attended the annual ARC meeting held at the Gene Autry Center in Burbank, California, and attended by representatives from all eight Route 66 states, as well as by NPS personnel. The MSU Libraries will be hosting the next annual ARC meeting to be held in August 2015.

Grants

- Funded in FY14

  - $40,000: The period of performance for this one-year grant will begin on July 1, 2014. The MSU Libraries was awarded $40,000 out of a $400,000 Mellon Foundation grant to the University of Missouri Library System for mold remediation. The purpose of this grant is to assist MU in rebuilding its U.S. government documents collection that was partially destroyed by mold in 2013. MSU will send its Congressional hearings (1964-1980) and many other post-1950 government documents to MU, which will not only help MU retain its regional responsibility for keeping these documents, but will assist Meyer Library in reducing the space now occupied by U.S. government documents.

- ○ $4,500 from Springfield Black Tie, Inc. for the OLGA Oral History Project: The grant funds were used to purchase more oral history equipment, conduct more oral history interviews, and to create more transcriptions of the interviews.
- ○ $1,113 for a "Show-Me Steps to Continuing Education" grant from the Missouri State Library that enabled Tammy Stewart to attend the GPO/DLC Confernece in DC in April 2014.
- ○ $1,000 from the Endowment of the MSU University Libraries to update holdings on Route 66 for Special Collections & Archives and for the General Collection.

- ● Requested in FY14 (Pending):
  - ○ $15,000 to the National Park Service for a Route 66 Oral History project focusing on the experiences and memories of African Americans living in Greene County, Missouri, during the Route 66 era.
  - ○ $5,187 to the National Trust for Historic Preservation to undertake a one-year project to develop a mobile, crowd-sourced archive containing both current and historic images, recordings, and interpretive information about Missouri's Historic Route 66 Motels.

- ● Requested in FY14 (Not Funded):
  - ○ $49,912 to the Missouri State Library LSTA Digital Imaging Grant program for a project entitled *Little House: The Laura Ingalls Wilder Digitization Project*. Unfortunately, permission to digitize the materials was denied by the Little House Heritage Trust and the grant was subsequently withdrawn.

- ● Period of Performance Included FY14:
  - ○ The CERES-funded project to scan old, unique publications held by Evans Library at the Fruit Experimentation Station continued on FY14.

Development (Fundraising and Gifts)

- ● Cash Gifts: The FY14 cash revenue (as of July 10, 2014) for all of the Libraries' MSU Foundation accounts totaled $126,580, down from $167,621 in cash revenue in FY13, but slightly higher than FY12 ($123,155) and FY11 ($122,695).
- ● Gifts in Kind: 1,118 gifts in kind for the general circulating collection from 22 individuals,
- ● Greenwood PTA provided Haseltine with $3,085.74 in Scholastic credits to purchase library materials.
- ● Haseltine requested and received $1,534.29 from the PTA wish list, which was used to purchase DEMCO preservation products, library materials, and supplies.

Awards and Honors

- ● May 2014: Grace Jackson-Brown received the Roy Wilkins Educational Partnership Award from the Springfield Chapter of the NAACP. She received the award in recognition of her service as chairperson of the Springfield African American Read-In for

the last 5 years.

- June 2014: Grace Jackson-Brown received the Zora Neale Hurston award from RUSA for her work promoting African American authors via the Springfield African American Read-In.

- Dr. David Gutzke uses Interlibrary Loan extensively for research and he specifically made mention of Shannon Conlon and Deborah Williams in his latest book.

Internal Reviews, External Reviews, and Accreditation

- Internal Review of the Library Science Education Program: see above

- Greenwood Lab School received high marks from the AdvancEd external review team in March. The head of Haseltine participated since 2012 on a self-assessment team with other Greenwood faculty in preparation for this review team visit.

Marketing and Social Media

- August 15 2013: The Twitter account for the MSU Libraries launches (https://twitter.com/LibrariesMSU).

- September 2013: MSU Libraries staff member Lisa McEowen receives significant mention in the Sept. 2013 issue of PFLAG Pulse in an article about the formation of the Men's Chorus of the Ozarks.

- February 2014: The YouTube Channel for the MSU Libraries launches (https://www.youtube.com/user/LibrariesMSU)

- The Facebook page of the MSU Libraries (https://www.facebook.com/MissouriStateUniversityLibraries), founded on Dec. 20, 2012, became quite active during FY14.

- Brochures: A tri-fold color brochure about key special collections was produced to distribute at the Autry Center in Burbank, California in conjunction with their Route 66 exhibit.

Events, Sessions, and Guest Speakers

- July, August, and September 2013, and June 2014: The MSU Libraries hosted and helped produce four Carillon Concerts, which are organized by the Music Department.

- July 19, 2013: The William Daggett Society hosted another *Rare Wine, Rare Books* wine tasting dinner. The event focused on the theme of "Five Flights from Five Continents." This was the fifth RWRB event hosted by the University Libraries and this event had a record attendance of approximately 40 attendees.

- August 13, 2013: Library consultant Jeannette Woodward spoke in Meyer Library about customer service and relations with other campus constituencies.

- August 23, 2013: Pizza Party for First-Year Experience Students: Approx. 400 students attended.

- August 29, 2013: The MSU Libraries hosted a skybox event at the first home game of

the MSU football team.

- September 2, 2013: The MSU Libraries had a float in the Labor Day Parade.

- December 4, 2013: Library consultant Joan Lippincott spoke about space plans and new space configurations in academic libraries.

- Big Read: Coordinated two Big Read Events: Jack London's Alaska: The Historical Geography of "The Call of the Wild," (Edgar and Judy Meyer of MSU Geography, Geology, and Regional Planning Department) and Jack London's Unforgettable Adventure: The Literary Influence of The Call of the Wild (Edgar and Joel Chaston of the MSU English Department).

- February 2014 African-American Read-In: Grace Jackson-Brown planned and coordinated African-American Read-In:

  - --Report on the AARI Table at the 2014 Multicultural Festival, January 20, 2014— Nearly 200 books were given away at our table during the festival; Books donated by the MSU's Children's Book Review Board, Ozark Literacy Center, and the Springfield Library Center; Children of Springfield Community Center made bookmarks to give away.

  - --Report of participation during the four AARI February Events during 2014 Films & Discussion:

    - 1. Eyes on the Prize, "Fighting Back" episode, Dr. Gilbert Brown discussion facilitator, Meyer Library, room 101 = 42 participants.

    - 2. Eyes on the Prize, "No Easy Walk" episode, Instructor Christy Hyman, discussion facilitator, Bartley-Decatur Center = 8 participants

    - 3. Skype with Congressman John Lewis and Central H.S. Students, Carnegie Midtown Library, 397 E. Central St., = 16 participants

    - 4. AARI Finale Program, Library Station, 2535 N. Kansas Expressway, 135 participants

- April 2, 2014: David Harrison Day Reception and Celebration: Cherri Jones, Dea Borneman, and Dave Richards spearheaded David Harrison Day, a celebration of noted Springfield children's author and poet. Organized successful opening reception, attended by over 100 Springfieldians. Assisted by CRC Student Worker Amelia Chiles, created displays 3rd floor, bulletin board for 2nd floor, and book display for CRC.

- April thru June 2014: Tammy Stewart coordinated and hosted a series of eGovernment webinars, made available to librarians throughout southwest Missouri.

- Instructional Workshops: Throughout FY14 several RAGI personnel were involved in workshops for graduate students, international graduate students, first-year program instructors, English Language Institute students, nursing program orientations, and First-Year Program/Public Affairs Movie nights.

- SOAR Leader Tours: Lead three SOAR Leader groups (total of 50 persons) on tours of Meyer Library in order to share accurate and helpful information regarding the library, its space and also valuable resources available.

- Model UN: Ann Fuhrman conducted eight sessions (two sessions each with four different classes) with Model UN students who are part of the WINGS program at Phelps Center for Gifted Education, providing background information about the United Nations as well as relevant and credible online resources for their research.

Exhibits, Bulletin Boards, and Displays

- The History of the Printed Book: Funded by a grant from the NEA to the MCB (Missouri Center for the Book), in spring 2014 Meyer Library hosted a traveling exhibition on the history of the printed book, which highlighted rare items from the St. Louis Mercantile Library.

- CRC student workers, under the direction of Emily Furtak, created multiethnic, diverse literature displays within the CRC throughout the year as well as creating bulletin boards displays in the hallway for Native American Month (Nov 2013) and African American Month (Jan/Feb 2014), helping to create a climate of inclusion.

- Haseltine Library created several bulletin board displays which highlighted multiethnic and inclusionary library materials available at Haseltine.

- Public Affairs Conference Display: a display highlighting library resources in support of the theme, "Global Perspective: Why It Matters."

- *Learning Through Practice: An Exhibit Reflecting the Work of Students in ART 386: Art of Africa and ART 488: Basic Conservation of Art and Artifacts.* (Fall 2013).

- *Bits and Pieces: Selections from Special Collections and Archives* (Spring 2014).